

APPLICATION FORM: SUSTAINABLE SEAFOOD CHAIN OF CUSTODY

01 | APPLICANT INFORMATION

APPLICANT DETAILS

Organisation					
Address					
			Phone		
Tax Status	Registered Business	Yes	No	ABN/Reg. No.	
Website					
Main Contact	Name				
	Position				
	Email				
	Phone		Mobile		
Accounts Contact	Where should we send invoices?				
	Name				
	Email				
	Phone				

How did you hear about bio.inspecta Pty Ltd?						
bio.inspecta website		MSC Website		ASC Website		ASI Website
Internet Search		Advice from MSC		Advice from ASC		Social Media
Referral		Please indicate:				
Other		Please indicate:				

ORGANISATION

Organisation Description					
Organisation Details	No. Employees		Attach Organisation Chart	Yes	No
	Annual Turnover		Product Volume Per Year		
	Has your organisation previously worked with bio.inspecta?			Yes	No
	If yes, which service did you use?				

02 | CHAIN OF CUSTODY SERVICE

SERVICE REQUIRED

Please select the relevant Chain of Custody service required:

1.	New Chain of Custody Certificate	ASC CoC Certificate		MSC CoC Certificate	
2.	Transfer of existing Chain of Custody Certificate	ASC CoC Certificate		MSC CoC Certificate	
	ASC CoC Code		MSC CoC Code		
	Current Conformity Assessment Body				
	Has your certificate ever been suspended?	Yes	No		
	Do you have any outstanding major non-conformities?	Yes	No		

03 | CURRENT PROCESSES

CHAIN OF CUSTODY PROCESSES

Attach a Product Flowchart or brief written explanation of the receiving, storing, production and sales/shipping process of each facility to be considered for Chain of Custody certification.

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04 | SITE(S)

The Chain of Custody Standard consists of three versions: Default, Consumer-Facing Organisation and Group. Please fill in the details only according to the version required by your organisation.

CHAIN OF CUSTODY: DEFAULT VERSION

For single or multi-site organisations trading certified seafood such as a trader operating from one office or a processor with several factory locations.

CHAIN OF CUSTODY: DEFAULT VERSION ONLY

Please provide information for each of your company locations to be considered under this Chain of Custody certification, be specific and list all facilities (cold storage, processing, etc.) and activities (trading, processing, repacking, storage, admin, etc). Please list and indicate site(s), if any, that holds another third-party certification (e.g. BRC, IFS, SQF, ISO9001).

1.	Site Name			
	Address			
	Activity		Standard	
2.	Site Name			
	Address			
	Activity		Standard	
3.	Site Name			
	Address			
	Activity		Standard	

CHAIN OF CUSTODY: DEFAULT VERSION <u>ONLY</u> continued			
4.	Site Name		
	Address		
	Activity		Standard
5.	Site Name		
	Address		
	Activity		Standard

CHAIN OF CUSTODY: CONSUMER-FACING ORGANISATION VERSION

For retailers, restaurants, caterers, and fresh fish counters of any size looking to sell MSC or ASC certified seafood directly to final consumers.

CHAIN OF CUSTODY: CONSUMER-FACING ORGANISATION VERSION <u>ONLY</u>			
Provide information for each of your company locations to be considered under this CoC certification, be specific and list all facilities (cold storage, processing, etc.). Indicate the site(s) that hold another third-party certification (e.g., BRC, IFS, SQF, ISO9001 etc.), the Site Activity (processing, repacking, storage, admin, etc) and Site Type (consumer-facing/operations/both; For a description of Site Types refer to CoC CFO standard, page 11, Guidance 4.1).			
1.	Site Name		Site Type
	Address		
	Activity		
	Standard		Contact
	Email		Phone
2.	Site Name		Site Type
	Address		
	Activity		
	Standard		Contact
	Email		Phone
3.	Site Name		Site Type
	Address		
	Activity		
	Standard		Contact
	Email		Phone
4.	Site Name		Site Type
	Address		
	Activity		
	Standard		Contact
	Email		Phone

CHAIN OF CUSTODY: GROUP VERSION

For organisations with a central office and many locations distributing, processing or trading certified seafood such as cooperatives, franchises and vertically-integrated companies.

CHAIN OF CUSTODY: GROUP VERSION ONLY					
Please provide information for each of your company locations to be considered under this Chain of Custody certification, be specific and list all facilities (cold storage, processing, etc.) and activities (trading, processing, repacking, storage, admin, etc). Indicate the site(s) that hold another third-party certification (e.g. BRC, IFS, SQF, ISO9001 etc.)					
1.	Site Name			Activity	
	Address				
	Standard		Contact		
	Email			Phone	
2.	Site Name			Activity	
	Address				
	Standard		Contact		
	Email			Phone	
3.	Site Name			Activity	
	Address				
	Standard		Contact		
	Email			Phone	
4.	Site Name			Activity	
	Address				
	Standard		Contact		
	Email			Phone	

05 | PRODUCT

Does your organisation intend to purchase fish directly from a certified fishery/farm?	Yes	No	Unsure
Does your organisation intend to purchase fish from a fishery/farm currently undergoing assessment with the intent to eventually sell with a certified claim?	Yes	No	Unsure

Please provide details on the product you intend to sell as certified, including species, the form of product at purchase (e.g. whole, HG, fillets, steaks, canned) and the form of product at sale (e.g. whole, fillets, steaks, canned).						
1.	Species			Standard	MSC	ASC
	Form at Purchase		Form at Sale			
2.	Species			Standard	MSC	ASC
	Form at Purchase		Form at Sale			
3.	Species			Standard	MSC	ASC
	Form at Purchase		Form at Sale			
4.	Species			Standard	MSC	ASC
	Form at Purchase		Form at Sale			
5.	Species			Standard	MSC	ASC
	Form at Purchase		Form at Sale			

06 | CERTIFIED SUPPLIERS

If known, please list your suppliers of certified species (e.g. ASC Atlantic Salmon) product and their CoC (or ASC/MSC) certification code.			
1.	Supplier		Certification Code(s)
	Species		
2.	Supplier		Certification Code(s)
	Species		
3.	Supplier		Certification Code(s)
	Species		
4.	Supplier		Certification Code(s)
	Species		
5.	Supplier		Certification Code(s)
	Species		

07 | SUBCONTRACTORS

If relevant, please list any subcontractors that handle certified species (e.g. storage and processing companies).			
1.	Subcontractor		
	Address		
	Activities		
	Certified species to be handled		
	CoC code(s), if certified		
2.	Subcontractor		
	Address		
	Activities		
	Certified species to be handled		
	CoC code(s), if certified		
3.	Subcontractor		
	Address		
	Activities		
	Certified species to be handled		
	CoC code(s), if certified		
4.	Subcontractor		
	Address		
	Activity		
	Certified species to be handled		
	CoC code(s), if certified		

08 | FORCED OR CHILD LABOUR DECLARATION

Has an entity belonging to or currently contracted by your organisation been successfully prosecuted for violations of laws on forced or child labour in the last 2 years?	Yes	No
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09 | DECLARATION

I declare that the above information is true and correct to the best of my knowledge and that I am duly authorised to sign this application. I agree to supply any information as needed for the audit of the operation(s) and/or product(s) to be certified and comply with the relevant standards should our company pursue and achieve certification.

Signature of Applicant	
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Position Held	
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Name	
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Date	
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